



Wallingford Town Council

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**MINUTES  
of meeting of the  
FULL COUNCIL  
held on  
Monday, 23 September 2024 at 7.00pm pm  
in Wallingford Town Hall**

**Present**

**Members**

Cllr Dan Beauchamp (Chairman/The Mayor)  
Cllr Ailsa Charter  
Cllr Mahmood Ebrahimjee  
Cllr Marcus Harris  
Cllr Susan Hendrie  
Cllr Steve Holder  
Cllr Claire Holford  
Cllr Jacki Hoskins  
Cllr Mark Hoskins  
Cllr Nigel Hughes  
Cllr Katharine Keats-Rohan  
Cllr Ros Lester  
Cllr Len Pannett  
Cllr Christine Sandall

**Officers:**

Karen Crowhurst, Locum Clerk  
Tracey Collins, Civic Secretary/Senior Administrator  
Arthur Hodsdon, Head of Parks and Estates

**Others:**

1 member of the public from Minute 263/24  
0 members of the press  
County Councillor Sudbury from Minute 261/24

**259/24      Meeting protocol**

The Mayor welcomed everyone and reminded Members of the protocols that needed to be followed in the conduct of the meeting.

**260/24      Apologies**

Apologies were received and accepted from Councillors Acreman and Margarido.

It was proposed by Councillor Hendrie, and seconded by Councillor Lester, and

**RESOLVED** that these apologies be received and accepted.

**261/24      Declarations of interest**

To receive and record declarations of interest

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and their right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

There were no declarations of interests received.

**262/24      Minutes**

To approve (a) the minutes of the Extraordinary meeting of the Full Council held on 19 August 2024, and (b) the minutes of the ordinary meeting of the Full Council held on 19 August 2024, and authorise the Chairman to sign them as correct records (SUPPORTING PAPERS) (RESOLUTIONS REQUIRED)

It was proposed by Councillor Charter, and seconded by Councillor Hendrie, and

**RESOLVED** that the minutes of the Extraordinary meeting of the Full Council held on 19 August 2024 be approved as a correct record and signed by the Chairman

A member argued that the decision taken at the ordinary meeting of the Full Council on 19 August 2024 relating to the Christmas market, and minuted as 235/24, had been made on the understanding that there would be funds available for a Christmas event. However, since the meeting, it had become clear that there were no such funds.

It was proposed by Councillor Lester, and seconded by Councillor Keats Rohan, and

**RESOLVED** by majority vote that the minutes of the ordinary meeting of the Full Council held on 19 August 2024 be approved as a correct record and signed by the Chairman.

*For: 9 Against: 1*

*A member of the public joined the meeting.*

**263/24      Actions from previous meetings [public]**

To review progress on 'open' actions on publicly-discussed matters agreed at previous meetings. The Action Log is reviewed in detail every quarter (January, April, July, and October). The Log will be reviewed by exception at this meeting. Actions assigned to County and District Councillors also appear on the Action Log. (SUPPORTING PAPER)

Members commented on Item 19 (Revised Neighbourhood Plan) and agreed to discuss Item 19 (rental property portfolio management) during the confidential session. Members noted that Item 24 (ceremonial robes at the 80<sup>th</sup> anniversary Andrew Wilding service has since been completed.

**264/24      Mayor's communications**

The Mayor to update the Council on recent mayoral activities including:

- Thanking all Members and Staff for their efforts regarding the 80<sup>th</sup> anniversary Wilding Andrew service
- The positive feedback received about the ceremony.
- His attendance – along with the Vice-Lieutenant of Oxfordshire - at the International Bomber Command Centre in Lincoln to lay a plaque on behalf of the town in memory of Flight Officer John Andrew and Flight Sergeant John Wilding

**265/24      Town Clerk's Report**

To receive the Town Clerk's Report covering information-only items (SUPPORTING PAPER)

It was agreed to receive the report from the Locum Town Clerk.

**266/24      County and District Councillors' Reports**

To receive reports from County and District Councillors

After a couple of queries, it was agreed to receive the reports from the County and District Councillors.

267/24

**Public participation**

The member of the public in attendance did not wish to raise any questions or make comments.

268/24

**Environment and sustainability**

**(a) Kinecroft, triangle of land**

To approve heads of terms with Oxfordshire County Council for this piece of land (SUPPORTING PAPER) (RESOLUTION REQUIRED)

The pros and cons of the Heads of Terms presented, as well as the use of the land,

It was proposed by Councillor Hendrie, and seconded by Councillor Keats-Rohan, that the proposed heads of terms be accepted.

This motion was not carried.

*For: 6*

*Against: 6*

*Mayor's casting vote: Against*

269/24

**Arts, culture, and heritage**

**(a) Agatha Christie bench, maintenance arrangement**

To consider a proposed arrangement in which the Women Institute help to maintain the Agatha Christie bench and plinth (SUPPORTING PAPER) (RESOLUTION REQUIRED)

Members considered a proposal from the WI to assist with the maintenance of the bench. After a short discussion i

It was **RESOLVED** by majority vote that subject to correct standards and the Council providing the correct wax, that the offer of assistance in the maintenance of the bench be accepted.

*Abstentions: 1*

270/24

**Community facilities**

**(a) Renewal of football club lease**

To approve the renewal of this lease (SUPPORTING PAPER TO FOLLOW) (RESOLUTION REQUIRED)

It was agreed to defer this item to the Bull Croft Trust.

271/24

**Getting around**

**(a) Community transport scheme co-ordinator**

To consider a request of the Personnel Committee for the Council to consider whether the advertised role, for which no applications were received, is fit for purpose and to determine the next steps for this envisaged scheme. A grant has already been received (RESOLUTION REQUIRED)

Councillor M Hoskins apprised Members that a Community Interest Company had expressed an interest in supporting the scheme as well as other interested parties.

No decision was made regarding this item.

It was proposed by the Mayor, Councillor Beauchamp, and seconded by Councillor Hendrie, and

**RESOLVED** that this item be deferred

272/24

**Strategy**

**(a) Vision and strategic plan for 2024-31**

To approve and adopt a strategic plan for the Town Council (SUPPORTING PAPERS) (RESOLUTION REQUIRED)

A couple of amendments were highlighted for future consideration.

It was proposed by Councillor Harris, and seconded by Councillor Ebrahimjee, and

**RESOLVED** unanimously that the Vision and Strategic Plan for 2024-2031 be approved with a first review to be carried out during November 2024 to incorporate suggested amendments and allow more time for staff consultation.

273/24

**Policies**

**(a) Logo**

To consider and approve an additional policy relating to use of the Town Council's logo (SUPPORTING PAPER) (RESOLUTION REQUIRED)

This item was deferred for further consideration by the Locum Clerk.

274/24

**Properties**

**(a) Rental property management**

To approve the documentation for the tender process (SUPPORTING PAPER TO FOLLOW) (RESOLUTION REQUIRED)

This item was discussed during the confidential session.

275/24

**Committees and working groups**

**(a) Working groups**

No proposals had been received to form or continue with individual working groups since the last meeting of the Full Council.

The Youth Working Group to establish a youth council was formed at the last meeting. They now request that their councillor and non-councillor membership is approved and also revised terms of reference (SUPPORTING PAPERS) (RESOLUTION REQUIRED).

It was **RESOLVED** that the following people be appointed to the Youth Working Group:

- Councillors Beauchamp, Holford, Keats-Rohan, Margarido and Sandall
- Others: David Crutchley, Yasmin Betteridge, Karen Whiting, Kelsey Proctor, and John Marston.

**(b) Liaison councillors**

To appoint Liaison Councillors for the following:

- Community Transport – Councillor M Hoskins
- Twinning – Councillor M Hoskins

It was proposed by Councillor Harris, and seconded by Councillor Charter, and

**RESOLVED** that Councillor M Hoskins be appointed as Liaison Councillor for both Community Transport and Twinning

276/24

**Membership and subscriptions**

**(a) Oxfordshire Association of Local Councils (OALC)**

To consider whether the Council wishes to support a proposed increase in the subscription to OALC (SUPPORTING PAPERS) (RESOLUTION REQUIRED)

After establishing the actual cost to Council, it was agreed to support the proposed increase.

277/24

**Future agenda items**

The following items were identified for future meetings:

- The Regal – selection of final option (in the light of recommendations of ADP/Carter Jonas) (October 2024 FC meeting)
- Red kite stop-feeding campaign - recommendation from Parks, Gardens, Allotments and Open Spaces Committee (October 2024 FC meeting) (Cllr Acreman leading)
- Red kite trail – recommendation from Parks, Gardens, Allotments and Open Spaces Committee (October 2024 FC meeting) (Cllr Acreman leading)
- Greening the Market Place and Feather's Yard – recommendation from Parks, Gardens, Allotments and Open Spaces Committee (October 2024 FC meeting) (Cllr Acreman leading)
- Bull Croft – reference from the Bull Croft Trust regarding the concerns on some residents in Castle Street to the proposed recreational developments (October 2024)
- Pedestrianisation of front area of Town Hall (Town Clerk and staff team leading)
- Community emergency plan (The Mayor is leading)
- IT contract, including training and policy regarding document repository (Town Clerk and staff team leading)
- Honorary Freeman (proposed by Cllr Pannett)
- Events for the future
- Community Emergency Plan Working Group

278/24

**Exclusion of press and public**

It was **RESOLVED** unanimously that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted.

There being no further business to be transacted, the meeting closed at 8.50pm.

Minutes of the meeting of the  
Full Council held on  
23 September 2024  
signed as a correct record

Chairman

2024-08-19 FC minutes DRAFT PUBLIC

